

# Admissions Policy Athlone Mixed National School

Church of Ireland

Arcadia

Athlone

Co. Westmeath

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<b><u>Name of Patron:</u></b>	Bishop Pat Storey
<b><u>Chairperson:</u></b>	Rev. William Steacy
<b><u>Principal:</u></b>	Mrs. Miriam P.A. Byrne
<b><u>Deputy Principal:</u></b>	Mrs. Gail Young
<b><u>Assistant Teacher:</u></b>	Mrs. Stephanie Bradley
<b><u>Resource Teacher:</u></b>	Mrs. Claire Shanahan
<b><u>Resource Teacher:</u></b>	Mrs Leah Hales

We provide an education for the children under the Department of Education & Science guidelines and are funded by same.

Equality of access is the key value that determines the admission of children to our school, however Athlone Mixed National School is a Church of Ireland managed school and therefore reserves the right to maintain its Church of Ireland identity.

1. Those intending to apply for admission in Athlone Mixed National School should contact the school and request a copy of “notification of intention to apply” form. If the intention is to enrol a child in less than 21 days, then an Admission Form may be requested, but noting what follows.
2. Those who have returned a notification to apply Form will be sent an Application Form in early December.
3. All applications for places in the school shall be submitted on the approved Application Form to the school Principal. An Ethos statement and Code of Behaviour will be furnished to each applicant with a copy of the Application Form at the appropriate time, in advance of the designated date for consideration of applications for the following school year.
4. **The closing date for return of such completed Application Forms is the 10 January**
5. Only those forms that have been completed in full will be considered by the Board of Management.
6. Completion of the Form does not guarantee a place at the school.
7. Early completion of the Form is not a factor in the allocation of places at the school.
8. All applicants for junior infants must have attained their 4<sup>th</sup> birthday (or older if applicable) by 1<sup>st</sup> September in the year of admission.
9. The Board of Management will, consider all applications and issue decisions within 21 days of the closing date for return of complete Application Forms.
10. The Board of Management will, in the light of Section 6(e), 9(m), and 15(2)(d) of the Education Act 1998, give consideration to the following:

- The number of places available in the school which in turn involves but is not limited to the number of pupils expected to leave the school, the size of all classrooms, the deployment of teachers and the resources of the school.
  - The religious denomination of the child
  - The place of residence of the child.
11. Siblings of pupils already in the school are not automatically entitled to a place. When oversubscription occurs in any particular category, priority within such category will be given to the siblings of pupils already enrolled in the school that belongs in that category only.
  12. Waiting lists do not carry forward to subsequent years where a child has not been allocated a place.
  13. The Board of Management may seek further clarification from applicants before making a decision.
  14. All applicants should be informed, in writing, of the Board's decision within a specified time period (21 days).
  15. A subsequent review of a decision by the Board may be requested, generally on the grounds only of additional information not previously submitted at the time of application.
  16. Unsuccessful applicants may also appeal the decision of the board under Section 29 (1)(C) of the Education Act 1998.
  17. Athlone Mixed National School is a church of Ireland school. Priority for places is therefore given in the following order:
    - 1) **Children who are members of Protestant, Reformed, or any minority religion similar to the ethos of the Church of Ireland.**
    - 2) **Children of other faiths or none.**

**The Board of Management reserves the right to refuse admission where there is good and sufficient reason for doing so. Applicants retain the right to appeal such a decision.**

The School day – School opens at 9:10 a.m.  
Classes commence at 9:30 a.m.  
Infants go home at 1.50 p.m.  
1<sup>st</sup> – 6<sup>th</sup> classes go home at 2:50 p.m.

The school can accept no responsibility for pupils who arrive before school opening or leave after 2:50 p.m.

Pupils' absences should be reported/explained to the school and if greater than 5 days duration a doctor's/parent's note explaining it should accompany the pupil on their return to school (Education Welfare Act 2000).

The Admissions Policy should be read by parents and signed prior to their child commencing school. (Only send back the slip)

Each year parents of enrolled pupils in the school are encouraged to pay a, "*Voluntary Contribution,*" to the school. This money goes towards items such as the subsidising of a bus to visit a special event such as a concert or play.

Each year the school community engages in various fund raising activities in order to meet the ever-increasing costs of running the school. It is hoped that all families who enrol a child / children in the school will support any fundraising efforts organised by the P.T.A., teachers and pupils attending the school.

*Ratified by Board of Management on* \_\_\_\_\_  
*Date*

*Signed* \_\_\_\_\_  
*Chairperson, Board of Management*

----- CUT AND RETURN TO SCHOOL -----

**I have read the Enrolment Policy and taken notice of its contents.**

Name of the child: \_\_\_\_\_

Signed: \_\_\_\_\_  
Parents/Guardians

Date: \_\_\_\_\_